



I. 申請職位名稱 Title of Job Applied for:

(*全職 Full-time / 兼職 Part-time)

(職位 Position)

II. 個人資料 Personal Particulars:

英文姓名 Full Name in English:(Mr / Miss / Ms / Mrs*)

中文姓名 Name in Chinese:(先生/小姐/女士/太太*)

香港身份證/護照號碼 HKID / Passport No.*

出生日期 Date of Birth:

日 dd / 月 mm / 年 yyyy

住址 Residential Address:

通訊地址 Correspondence Address (如與上址不同 if different from above):

住所電話 Telephone No. (Home):

手提電話 Telephone No. (Mobile):

電郵地址 Email Address:

是否需要或持有工作簽證? Do you need or hold a Hong Kong Employment Visa?

是 Yes / 否 No

III. 教育及培訓 (按日期順序列出) Education and Training (In Chronological Order):

如已在附上的履歷中提供，可省略填寫此部份 Can be omitted if already provided in the resume attached

如不敷應用，請另加附頁 Please continue on a separate sheet if necessary

日期 Date		曾就讀的學校、學院、 大學、機構等 Schools, Colleges, Universities, Institutions, etc. Attended	獲取的學歷或資格 (列明科目及程度) Qualification Obtained (with subjects & levels)	全日或 兼讀 Full-time / Part-time
由 From (月/年) (mm/yyyy)	至 To (月/年) (mm/yyyy)			

* 請刪去不適用者 Please delete if not applicable

VII. 其他資料 Others:		
1. 是否有親屬或朋友現職於本會 Do you have any relative(s) or friend(s) currently employed by the HKACS? <input type="checkbox"/> 否 No / <input type="checkbox"/> 是 Yes (如有, 請加以說明 Please specify) _____ <div style="text-align: right;">(姓名、職位及關係 Name, Post & Relationship)</div>		
2. 你從何途徑得知此職位空缺 From which channel(s) do you know this job vacancy? <input type="checkbox"/> 本會網頁 HKACS's Website <input type="checkbox"/> 勞工處 Labour Department <input type="checkbox"/> 朋友介紹 Friend's Referral <input type="checkbox"/> 社福機構/培訓機構 Social / Training Organisation <input type="checkbox"/> 招聘網頁 Recruitment Website (請例明 Please specify: JobsDB / CTgoodjobs / JobMarket / _____) <input type="checkbox"/> 報章/雜誌 Newspaper / Magazine (請例明 Please specify: JobMarket / Recruit / _____) <input type="checkbox"/> 其他 Others (請例明 Please specify: _____)		
VIII. 要求待遇 Expected Salary:	到職日期 Available Date:	
IX. 諮詢人姓名及地址 Names and Addresses of Referees as to Character:		
1.	姓名 Name: _____	關係 Relationship: _____
	電郵 Email: _____	職業 Occupation: _____
	公司名稱 Company Name: _____	電話號碼 Tel. No.: _____
	地址 Address: _____	
2.	姓名 Name: _____	關係 Relationship: _____
	電郵 Email: _____	職業 Occupation: _____
	公司名稱 Company Name: _____	電話號碼 Tel. No.: _____
	地址 Address: _____	
X. 聲明 Declaration:		
1.	茲特聲明：本人 * 從未 / 曾經 因刑事案件被法庭定罪。 如有, 請列明: _____ (註: 曾犯刑事案者, 未必不獲聘用) I hereby declare that I * have not / have been convicted of a criminal offence in a court of law. If yes, please state: _____ (Note: A criminal conviction is not necessarily a barrier to employment)	
2.	<input type="checkbox"/> 本人已細閱並明白香港防癌會提供之「個人資料收集聲明」, 並明瞭收集本人的個人資料的目的及其用途。本人亦明白倘若故意提供虛假資料或隱瞞事實, 即使獲香港防癌會錄用, 亦有遭受即時解僱之虞。 <input type="checkbox"/> I have read through and understood the "Personal Information Collection Statement" provided by The Hong Kong Anti-Cancer Society. I fully understand the purpose(s) for collecting my personal data and their uses. I also understand that if I wilfully give any false information or withhold any material information, I shall render myself liable to dismissal from employment with The Hong Kong Anti-Cancer Society.	

簽署 Signature: _____

日期 Date: _____

* 請刪去不適用者 Please delete if not applicable

請在適當處加 "✓" Put "✓" as appropriate



向第三者收集個人資料聲明

香港防癌會在考慮聘用時，或會聯絡閣下過往 或/及 現職之僱主查詢。閣下如獲本會聘用，聘用條款須經本會批核有關文件及資料後，方為有效。

Data Collection from Third Parties

The Hong Kong Anti-Cancer Society may contact your previous and/or existing employer(s) concerning any record and information relating to your employment. Our employment offer is subject to satisfactory reference check.

授權書

本人同意香港防癌會或其代表查閱及索取本人過往 或/及 現職之僱傭聘用資料，並同時授權本人過往 或/及 現職之僱主向香港防癌會提供一切有關資料。

注意：請簽署授權書並連同職位申請表一併交回。

Reference Check Authorisation

I hereby authorise The Hong Kong Anti-Cancer Society or its representative to perform reference check in connection with my previous and/or present employment. I hereby also give my consent to my previous and/or existing employer(s) to release such information to The Hong Kong Anti-Cancer Society.

Note: Please sign and attach this authorisation together with your completed Job Application Form.

簽名 Signature

日期 Date

姓名 Name

香港身份證號碼 HKID No.